

LPMT EXECUTIVE COMMITTEE AGENDA

FEB. 12, 2004

Conference Call

3 p.m. to 5 p.m.

3:00-3:05	Welcome/Approval of Jan. 2004 minutes (Carole)
3:05- 3:10	Reminder about March 4, 2004 Conference Call from 3-5 pm. and in-person meeting on Wed. April 14, 2004 in Oakland (Carole)
3:10-3:15	Introduction of all attendees: 30 seconds each
3:15-3:25	Treasurer's Report (A.J.)
3:25-3:40	Various announcements (Carole): April meeting: voting on New Ex Com applicants; SEI feedback; Annual Meeting 2004 schedule; Review of county/member list; Adam Ettinger's resignation; Am Bus proposal; Cal Bar J ad.
3:40-4:45	Sub-committee Reports
3:40-3:50	Education: Annual Meeting 2004 proposed seminars (Jim) LegalWorks SF (Russ)
3:50-4:00	Special Projects: Free-standing seminar in 2004 with or without Solo/Small Firm section (Richard) Reinstatement of LPMT as a sub-field for MCLE credit (Dana and Ed)
4:00-4:10	Vendor: Member Benefits List Report (Alex); Law Tech News member benefit (Carole) Advertisements in The Bottom Line newsletter (Russ) CD: cost of new CD with user-friendly search engine (Carole)
4:10-4:20	Website: Report on whether we still need Mark Rosch as our web master (Steve) JD Network usage (Bob)
4:20-4:30	Newsletter: Articles and MCLE quizzes for the year (Marcia) Create timeline for when to insert LPMT business-related ads in BL (Carole)
4:30-4:40	By-Laws: Revision with focus on guidelines for Special Advisors and attendance rules (Deana and Peter)
4:40-4:50	Long Range Planning (Marcia)
4:50-5:00	Membership: O.C. Last Dash report (Ed) New ideas to attract members (Ed)
5:00	New Business/Adjourn